

Alabama Firefighters' Annuity & Benefit Fund
Meeting Minutes
Alabama Fire College 1:30 pm
5/22/2013

Members Present:

Chairman Dale Wyatt
Vice Chairman Reid Vaughan
Robert Ezekiel ("Zeke")
Billy Doss

*A Quorum was present at this meeting to conduct business.

Approval of Meeting Minutes and Financial Report

Meeting minutes from 01/18/2013 meeting were presented by secretary.

Motion made by B. Doss to accept 1/18/2013 meeting minutes.
Second by Zeke
Motion passed unanimously.

Meeting minutes from 04/10/2013 meeting were presented by secretary.

Motion made by Zeke to accept 04/10/2013 meeting minutes.
Second by B. Doss
Motion passed unanimously.

Financial report for dates 04/10/2013 - 5/22/2013 were presented by secretary.

Motion made by R. Vaughan to accept financial report
Second by B. Doss
Motion passed unanimously.

Office Manager's Report

Introduction of Holly Whigham as additional help in the AFABF office as the Secretary, Tiffany Crutchfield, reduces her hours to one day a week. Holly will be in the office 3 days a week. This will allow for a contact individual to be in the office at least 4 days per week.

Risk Management sent information to the AFABF to be completed. Reid Vaughan will be taking care of this.

The Fund has set up an account with Office Depot in order to be able to order from Office Depot and be billed.

Quick Books and an Ink Pad have been ordered from Office Depot to date. The Ink Pad has yet to be picked up from the store. Dale Wyatt will be signing a check to pay the bill.

Holly and Tiffany have been working on backlogging all bank deposits and credits into Quickbooks.

Ethics Commission was discussed. The Secretary will need to complete an Ethics Commission form for 2012.

Old Business

Dale

The tag bill did not pass. The bill died in the Senate.

The tag bill may have to be introduced again next legislative session.

Discussion about how the Volunteer Firefighters must get together to get the bill passed through next session.

Reid

Discussion about if the Annuity Fund needs to "cut ties" with the current Executive Director.

Discussion that the current Executive Director has not been to most of the meetings and has not been involved in any business operations of the Fund.

Motion to authorize Board Chairman to seek legal counsel in regard to the termination of services of existing Executive Director and to act upon that advice made by Reid Vaughan.

Second by Zeke

Motion passed unanimously.

There was no further discussion.

Discussion about who the next Executive Director would be and the need for a job description for the position. It would be good to have an ED with a business and/or governmental background.

New Business

Discussion about if the Fund needs to go ahead invest funds in RSA.

Motion to send \$65,000 to RSA for investment made by Zeke.

Second by R. Vaughan

Motion passed unanimously.

Discussion about how and when to send money to RSA.

Dale will call an RSA contact individual to establish an account with RSA to transfer money from Regions working expenses account to an RSA account.

Dale informed the Fund that Birmingham is about to set up a new payroll system and that the Fund will have a slot for payroll deduct in order that employees of Birmingham Fire Department will be able to have member dues directly pulled from payroll.

Motion to adjourn made by Reid Vaughan


Second by Dale Wyatt

Motion Passed Unanimously

Next meeting will be held on 6/26/2013 at 1:30 at the Alabama Fire College.

 6-26-13

Chairman Dale Wyatt/ Date

 6/26/13
Secretary Tiffany Crutchfield